

Revised Section 1.1: Bid Evaluation Criteria

A. Technical Criteria:

- A.1 Bidder must be an Indian firm/company and should have been duly incorporated under the applicable laws and subsequent amendments thereto. The bidder should also have offices in India.
- A.2 The bidder should have executed at least one service contract for Collection of meter reading, Generation & Distribution of On-spot/Non-Spot invoices for any City Gas Distribution entity or electricity utility company (i.e. electricity distribution company) through its own or company mobile application/software in a single order of minimum value in **Rs. 13.94 Lakh** in any of last 7 (seven) years reckoned from the bid due date.

Note for BEC Technical:

- i) In case the bidder is executing a rate contract which is still running and the quantity executed till one day prior to the due date of submission is equal to or more than the minimum prescribed quantity as mentioned in the BEC clause no. A.2, such experience will also be taken into consideration provided that the bidder has submitted satisfactory service execution certificate to this effect issued by the end user/owner/authorized consultant.
- ii) A job executed by a bidder for its own plant/projects cannot be considered as experience for the purpose of meeting requirement of BEC of the tender. However, jobs executed for Subsidiary / Fellow subsidiary / Holding company will be considered as experience for the purpose of meeting BEC subject to submission of tax paid invoice(s) duly certified by Statutory Auditor of the bidder towards payments of statutory tax in support of the job executed for Subsidiary / Fellow subsidiary / Holding company. Such bidders to submit these documents in addition to the documents specified in the bidding documents to meet BEC.
- iii) The experience acquired by a bidder for Project Management Consultancy (PMC) job cannot be considered for qualifying the experience of BEC.
- iv) Experience of bidder acquired as a sub-contractor can be accepted against submission of requisite certificate / documents from end user by such bidder along with other specified documents.

B. Financial Criteria:

B.1 Annual Turnover:

The minimum average annual financial turnover achieved by the bidder as per their last audited financial results in last three preceding financial years i.e. FY 2020-21, FY 2021-22 and FY 2022-23 shall be as under.

Minimum Average annual turnover requirement: **Rs. 46.47 Lakh**

B.2 Net Worth:

Net worth of the bidder should be **positive** as per the immediate preceding financial year's audited financial results i.e. in FY 2022-23.

B.3 Working Capital:

The minimum working capital of the bidder as per the immediate preceding financial year's

audited financial results i.e. in FY 2022-23 should be as under:

Minimum Working Capital requirement: **Rs. 9.29 Lakh**

Note for BEC Financial:

- i) In case Bidder's working capital is inadequate, the bidder shall supplement this with a letter (as per Format-15) from the Bidder's bank having net worth not less than Rs 100 Crore (or equivalent in USD), confirming the availability of the line of credit for at least working capital requirement as stated above.
The Declaration Letter/Certificate for line of credit due to short fall of working capital shall be from single bank only. Letters from multiple banks shall not be applicable. However, banking syndicate will also be acceptable wherein a group of banks can jointly provide line of credit to the bidder.
- ii) For the bidders whose financial year is calendar year, for such bidders the audited financial results shall be considered as calendar year in lieu of financial year.
- iii) Any shortfall information / documents on the Audited Annual Report / Financial Statement of the Bidder and/or line of credit for working capital issued on or before the final bid due date can only be considered as submitted in bid/subsequent response against HNGPL query, if any. Any information/ documents issued post final bid due date shall not be considered for evaluation.
- iv) **Annual Turnover:**
In case the tenders having the bid closing date up to 30th September of the relevant financial year and audited financial results of the immediate 3 preceding financial years are not available, the bidder has an option to submit the audited financial results of the 3 years immediately prior to that. Wherever the closing date of the bid is after 30th September of the relevant financial year, bidder has to compulsorily submit the audited financial results for the immediate preceding financial years.
- v) **Net Worth/Working Capital:**
In case the tenders having the bid closing date up to 30th September and audited financial results of the immediate preceding financial year is not available, in such case the audited financial results of the year immediately prior to that year will be considered as last financial year for Net worth/ Working Capital calculation. Wherever the closing date of the bid is after 30th September, bidder has to compulsorily submit the audited financial results for the immediate preceding financial year.

C. Documents required to be submitted by bidder along with the bid for qualification of BEC:

BEC Clause no.	Description	Documents required for qualification
A	Documents Required-Technical Criteria	

A.1	Firm/Company duly incorporated under the applicable laws	(a) Certificate of Incorporation/GST Certificate/Company Establishment Certificate or any other relevant document for proof of Indian Firm/Company.
A.2	Experience Criteria	(a) Copy of PO/WO/LOA of the job executed along with Schedule of Rates (SOR), issued by the end user/owner/authorized consultant. (b) Copy of successful Completion certificate having cross reference to the PO/WO/LOA submitted mentioning executed amount against the PO. Note: 1. The completion / experience certificates shall have details like work order no/date, brief scope of work, completion date etc. 2. Execution certificate issued by the end user/owner/authorized consultant submitted by a bidder against Order/contracts can also be considered in place of completion certificate for meeting the stipulated experience criteria.
Note 1. (ii)	Jobs executed for Works for Subsidiary / Fellow subsidiary / Holding company	(a) Same documents as mentioned in clause A.1, A.2 above. (b) Tax paid invoice(s) duly certified by statutory auditor of the bidder towards payments of statutory tax in support of the job executed for Subsidiary / Fellow subsidiary / Holding company.
Note: Only Documents (Work order, Completion certificate, Execution Certificate etc.) which have been referred/ specified in the bid shall be considered in reply to queries during evaluation of Bids.		
B	Documents Required-Financial Criteria	
B.1	Annual Turnover	a) Audited Financial Statements, including Balance Sheets, Profit & Loss Account for last three preceding financial years ending FY 2020-21, FY 2021-22 and FY 2022-23. b) Certificate from Chartered Accountant for details of financial capability (F-16)
B.2	Net Worth	a) Audited Financial statements including Balance sheet and Profit & Loss Account etc. for immediate preceding financial year i.e. in FY 2022-23. b) Certificate from Chartered Accountant for details of financial capability (F-16)
B.3	Working Capital	a) Audited Financial statements including Balance sheet and Profit & Loss Account etc. for immediate preceding year i.e. in FY 2022-23. In case of inadequate or negative working capital, Letter from the bidder's Bank (as per format F-15), having net worth not less than Rs. 100 Crores , confirming the availability of the line of credit for at

		least working capital requirement as stated in BEC. b) Certificate from Chartered Accountant for details of financial capability (F-16)
<p>Note: Any shortfall information / documents on the Audited Annual Report / Financial Statement of the Bidder and/or line of credit for working capital issued on or before the final bid due date can only be considered as submitted in bid/subsequent response against HNGPL's query, if any. Any information/ documents issued post final bid due date shall not be considered for evaluation.</p>		

D. AUTHENTICATION OF DOCUMENTS SUBMITTED IN SUPPORT OF BID EVALUATION CRITERIA:

Technical Criteria of BEC	All documents in support of Technical Criteria of Bid Evaluation Criteria (BEC) to be furnished by the bidders shall necessarily be duly certified / attested by Chartered Engineer and notary public with legible stamp. No photo copy of attestation/certification of CE & Notary shall be considered.
Financial Criteria of BEC	For authentication of document submitted in support of Financial Criteria of Bid Evaluation criteria (BEC) shall submit "Details of financial capability of bidder" in prescribed format 'F-16' duly signed and stamped by a chartered accountant with UDIN. Further, copy of audited annual financial statements submitted in bid shall be duly certified/ attested by notary public with legible stamp. No photo copy of attestation/certification of CA & Notary shall be considered.

E. NOTE TO "BEC" (FOR STRICT COMPLIANCE):

- (i) Bidders must furnish all relevant certificates / documents / information in support of their credentials to the above –eligibility criteria along with the Offer, failing which the Offer shall be summarily rejected.
- (ii) Bidders not meeting any of the above-mentioned –eligibility criteria shall be rejected without assigning any reason.
- (iii) All documents in support of BEC should be Submit Hard copy along with tender document. In absence of requisite documents HNGPL reserves the right to reject the bid without making any reference to bidders.